

**Parish Pastoral Council Meeting**

**MINUTES**

Tuesday 5 March 2024, 7.30 pm

St Columba’s Parish Hall Meeting Room

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| **No** | **ITEM** | **BY** |
| **1** | **Welcome, Opening prayer and reflection**  **Acknowledgement to Country** | Fr. Peter  David Hair |
| **2** | **Attendance /Apologies**  **Present:** Fr. Peter, David Hair, Amanda Gardiner, Ray Choi, Chris Drury, Jenny Wilson, John Wilson, Therese Pacey  **Apologies:** Debra Galofaro | David Hair |
| **3** | **Parish Council Positions Released** | David Hair |
| **4** | **Elect Parish Council Positions**   * President – David Hair * Secretary – Therese Pacey | David Hair |
| **5** | **Minutes of the previous meeting**  Approved | David Hair |
| **6** | **Business arising from previous meeting**   * The WiFi extender has been installed and is in use. * Church maintenance: * ***Fr Peter*** to seek a new supplier for quotes to fix paneling. * Check with Vanessa if the plumber has undertaken investigation to downpipes on Church. * Arrange reflective paint on steps from Church to address WHS issue. * Garden Refresh * Work is currently in progress. Wildflower expect to be completed by Friday. * Parish Dinner (*included in Pastoral Associate report*) * New proposed date is Saturday, 8 June. * House of Welcome will be engaged to cater with costs (including drinks) to be covered by the Parish. * Propose an official Welcome to Country and blessing of the gardens before Mass with the dinner to follow. * Financial donations will be collected for Cana. ***Chris*** will contact Steve Newnham to determine if he is available to speak at all Masses on the same weekend. * ***Ray*** will talk to Tim Nelson to check if a ‘tap and go’ can be set up for electronic donations. * Invite to David’s Place (homeless drop-in centre) to Mass, followed by a sausage sizzle. ***Amanda*** to provide possible date later in the year. | Ray Choi  Fr Peter  Amanda Gardiner / Therese Pacey |
| **7** | **School report**   * Report provided | Debra Galofaro |
| **8** | **Pastoral Associate Program**   * Report provided | Amanda Gardiner |
| **9** | **Safeguarding Compliance**   * Report provided (*in Pastoral Associate report*) | Amanda Gardiner |
| **10** | **Sub-committee Reports**  Spiritual Journey - report provided (*in Pastoral Associate report*)   * Request access to an online subscription (Liturgy News) for additional ideas. * Check if what Vanessa uses for Bulletin has any useful material.   Social Justice / Outreach – report provided  Engagement / Communications – report provided   * Social Justice rep still to be identified as administrator for Facebook. * Front page of website to be updated – ***Therese*** to talk to Jen. * Assistance/training to update website is required. ***Therese*** to see if Jen can assist training Ray and Therese. | Amanda Gardiner  David Hair    Therese Pacey |
| **11** | **New Items**   * Discussed the possibility of adding a short report of these meetings to Bulletin. Not really necessary as the entire report goes up on the website. Could advise when meetings are held and where minutes are stored. * Some issues have been identified with the Finance Reporting System at the Diocese level. * Suggested that a report from the Finance Committee be provided to the PPC was endorsed. * Discussed the need for a Parish census. Consideration to be given for data collected and setting aside a particular weekend to run. * It was confirmed that the PPC is an advisory body and incurs no liability for actions. | Therese Pacey  Fr. Peter  Fr. Peter  All |