

**Parish Pastoral Council Meeting**

**MINUTES**

Tuesday 5 March 2024, 7.30 pm

St Columba’s Parish Hall Meeting Room

|  |  |  |
| --- | --- | --- |
| **No** | **ITEM** | **BY** |
| **1** | **Welcome, Opening prayer and reflection** **Acknowledgement to Country**  | Fr. PeterDavid Hair |
| **2** | **Attendance /Apologies****Present:** Fr. Peter, David Hair, Amanda Gardiner, Ray Choi, Chris Drury, Jenny Wilson, John Wilson, Therese Pacey**Apologies:** Debra Galofaro  | David Hair |
| **3** | **Parish Council Positions Released** | David Hair |
| **4** | **Elect Parish Council Positions*** President – David Hair
* Secretary – Therese Pacey
 | David Hair |
| **5** | **Minutes of the previous meeting**Approved  | David Hair |
| **6** | **Business arising from previous meeting*** The WiFi extender has been installed and is in use.
* Church maintenance:
* ***Fr Peter*** to seek a new supplier for quotes to fix paneling.
* Check with Vanessa if the plumber has undertaken investigation to downpipes on Church.
* Arrange reflective paint on steps from Church to address WHS issue.
* Garden Refresh
* Work is currently in progress. Wildflower expect to be completed by Friday.
* Parish Dinner (*included in Pastoral Associate report*)
* New proposed date is Saturday, 8 June.
* House of Welcome will be engaged to cater with costs (including drinks) to be covered by the Parish.
* Propose an official Welcome to Country and blessing of the gardens before Mass with the dinner to follow.
* Financial donations will be collected for Cana. ***Chris*** will contact Steve Newnham to determine if he is available to speak at all Masses on the same weekend.
* ***Ray*** will talk to Tim Nelson to check if a ‘tap and go’ can be set up for electronic donations.
* Invite to David’s Place (homeless drop-in centre) to Mass, followed by a sausage sizzle. ***Amanda*** to provide possible date later in the year.
 | Ray ChoiFr PeterAmanda Gardiner / Therese Pacey |
| **7** | **School report*** Report provided
 | Debra Galofaro |
| **8** | **Pastoral Associate Program*** Report provided
 | Amanda Gardiner |
| **9** | **Safeguarding Compliance*** Report provided (*in Pastoral Associate report*)
 | Amanda Gardiner |
| **10** | **Sub-committee Reports**Spiritual Journey - report provided (*in Pastoral Associate report*)* Request access to an online subscription (Liturgy News) for additional ideas.
* Check if what Vanessa uses for Bulletin has any useful material.

Social Justice / Outreach – report providedEngagement / Communications – report provided* Social Justice rep still to be identified as administrator for Facebook.
* Front page of website to be updated – ***Therese*** to talk to Jen.
* Assistance/training to update website is required. ***Therese*** to see if Jen can assist training Ray and Therese.
 | Amanda GardinerDavid Hair Therese Pacey |
| **11** | **New Items*** Discussed the possibility of adding a short report of these meetings to Bulletin. Not really necessary as the entire report goes up on the website. Could advise when meetings are held and where minutes are stored.
* Some issues have been identified with the Finance Reporting System at the Diocese level.
* Suggested that a report from the Finance Committee be provided to the PPC was endorsed.
* Discussed the need for a Parish census. Consideration to be given for data collected and setting aside a particular weekend to run.
* It was confirmed that the PPC is an advisory body and incurs no liability for actions.
 | Therese PaceyFr. PeterFr. PeterAll |