

**Parish Pastoral Council Meeting**

**MINUTES**

Tuesday 5 December 2023, 7.30 pm

St Columba’s Parish Hall Meeting Room

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| **ITEM** | **BY** |
| **1. Welcome, Opening prayer and reflection** **Acknowledgement to Country**  | Fr. PeterDavid Hair |
| **2. Attendance /Apologies****Present:** Fr. Peter, David Hair, Amanda Gardiner, Jennifer Cheal, Therese Pacey**Apologies:** Debra Galofaro, Ray Choi | David Hair |
| **3. Minutes of the previous meeting**Approved  | David Hair |
| **4. Business arising from previous meeting*** The WiFi extender has been purchased and will be installed and tested soon.
* A small number of people assisted with the Church Cleaning Bee. Dates set for 2024; 4 May and 2 November.
* Church maintenance:
* Only a single quote to repair Church paneling was provided. The additional two quotes have been requested.
* When paneling work is complete the exterior of the church and sanctuary will be painted.
* A plumber is attending tomorrow to investigate downpipes.
* Garden Refresh
* Wildflower provided a quote that was circulated.
* Comments from committee members have been provided to the contractor including accessibility for the elderly and young and seating.
* The work will take 1 week and commence early February (15 – 16) and use indigenous labour.
* The plan is to use plants of different colours that will have different blooming times.
* Parish dinner was postponed. Possibly to be held May/April next year to coincide with Pentecost. Could be used to officially open the new gardens.
 | Ray ChoiDavid HairFr PeterDavid Hair |
| **5. School report*** Report provided
 | Debra Galofaro |
| **6. Pastoral Associate Program*** Report provided
 | Amanda Gardiner |
| **7. Sub-committee Reports**Spiritual Journey * New Advent candles purchased.
* Print of gum leaves for the Advent Peace Wreath will provided for parishioners and students to colour and write a prayer for peace. The wreath will be displayed in the Church.
* Bob Matthews will join the Spiritual Journey committee next year along with Sister Therese and Gail.

Social Justice / Outreach – report providedEngagement / Communications – report provided* Jennifer is standing down from the council. She will circulate website credentials. PPC offers thanks for Jennifer’s hard work and improvements she made to the Parish online communications.
* Therese and a Social Justice rep (tba) will be added as administrators to Facebook.
* The podcast will be discontinued from due to decrease in downloads.
 | Amanda GardinerDavid Hair Jennifer Cheal  |
| **8. New Items*** Christmas Celebrations
* A marquee will be erected on 19 December for the Christmas masses.
* Children will act the Gospel.
* Volunteers to participate in different ways will be sought through thee bulleting and Facebook.
* Music for the Christmas services is to be confirmed. Song sheets will be made available.
* A ‘Happy Birthday Jesus’ cake will be arranged for post mass.
* The Diocese organized a WHS inspection. A few issues were identified including an urgent electrical risk which requires prompt remediation.
* Also a crack in the step from the church has a crack which poses a potential trip hazard.
* There was a recommendation to light the steps from the church. We might consider reflective paint instead.
* A request to purchase additional silk flowers for the altar has been made. Therese will investigate if suitable pot plants could be used instead.
* A proposition to consider inviting people from ‘David’s with St Canice’s) to St Columba’s. Details to be decided.

Merry Christmas and Happy Holiday | Amanda GardinerFr. PeterAmanda G/Therese PaceyFr. Peter |