

**Parish Pastoral Council Meeting**

**MINUTES**

Tuesday 5 December 2023, 7.30 pm

St Columba’s Parish Hall Meeting Room

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| **ITEM** | **BY** |
| **1. Welcome, Opening prayer and reflection**  **Acknowledgement to Country** | Fr. Peter  David Hair |
| **2. Attendance /Apologies**  **Present:** Fr. Peter, David Hair, Amanda Gardiner, Jennifer Cheal, Therese Pacey  **Apologies:** Debra Galofaro, Ray Choi | David Hair |
| **3. Minutes of the previous meeting**  Approved | David Hair |
| **4. Business arising from previous meeting**   * The WiFi extender has been purchased and will be installed and tested soon. * A small number of people assisted with the Church Cleaning Bee. Dates set for 2024; 4 May and 2 November. * Church maintenance: * Only a single quote to repair Church paneling was provided. The additional two quotes have been requested. * When paneling work is complete the exterior of the church and sanctuary will be painted. * A plumber is attending tomorrow to investigate downpipes. * Garden Refresh * Wildflower provided a quote that was circulated. * Comments from committee members have been provided to the contractor including accessibility for the elderly and young and seating. * The work will take 1 week and commence early February (15 – 16) and use indigenous labour. * The plan is to use plants of different colours that will have different blooming times. * Parish dinner was postponed. Possibly to be held May/April next year to coincide with Pentecost. Could be used to officially open the new gardens. | Ray Choi  David Hair  Fr Peter  David Hair |
| **5. School report**   * Report provided | Debra Galofaro |
| **6. Pastoral Associate Program**   * Report provided | Amanda Gardiner |
| **7. Sub-committee Reports**  Spiritual Journey   * New Advent candles purchased. * Print of gum leaves for the Advent Peace Wreath will provided for parishioners and students to colour and write a prayer for peace. The wreath will be displayed in the Church. * Bob Matthews will join the Spiritual Journey committee next year along with Sister Therese and Gail.   Social Justice / Outreach – report provided  Engagement / Communications – report provided   * Jennifer is standing down from the council. She will circulate website credentials. PPC offers thanks for Jennifer’s hard work and improvements she made to the Parish online communications. * Therese and a Social Justice rep (tba) will be added as administrators to Facebook. * The podcast will be discontinued from due to decrease in downloads. | Amanda Gardiner  David Hair    Jennifer Cheal |
| **8. New Items**   * Christmas Celebrations * A marquee will be erected on 19 December for the Christmas masses. * Children will act the Gospel. * Volunteers to participate in different ways will be sought through thee bulleting and Facebook. * Music for the Christmas services is to be confirmed. Song sheets will be made available. * A ‘Happy Birthday Jesus’ cake will be arranged for post mass. * The Diocese organized a WHS inspection. A few issues were identified including an urgent electrical risk which requires prompt remediation. * Also a crack in the step from the church has a crack which poses a potential trip hazard. * There was a recommendation to light the steps from the church. We might consider reflective paint instead. * A request to purchase additional silk flowers for the altar has been made. Therese will investigate if suitable pot plants could be used instead. * A proposition to consider inviting people from ‘David’s with St Canice’s) to St Columba’s. Details to be decided.   Merry Christmas and Happy Holiday | Amanda Gardiner  Fr. Peter  Amanda G/Therese Pacey  Fr. Peter |