Parish Council MEETING MINUTES

Tuesday 23 November 2021 7.30 pm

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| **ITEM** | **ACTION** |
| **1. Welcome, opening prayer and reflection:** |  |
| Opening prayer by Fr. Peter | No action required |
| **2. Attendance / Apologies:** |  |
|  Present: Renata Popovic-Tomac, David Hair, Debra Galofaro, Fr. Peter, Jennifer Cheal, Therese Pacey, Nicola Connors, Anne Coffey, Ray Choi Apologies: Tino Mian | No action required |
| **3. Minutes of the previous meeting to be moved:** |  |
| Accepted | No action required |
| 1. **Business arising from previous meeting:**
 |  |
|  Nil |  |
| **6. School report**  |  |
| **Delivered by** **Debra Galafaro:*** Appointments/Recruitment:
	+ Megan Owens, Assistant Principal
	+ Angela Tierney, REC (was acting AP)
	+ Nicola Connors is taking 12 months leave so we will recruit a temp replacement.

 Thanks to Fr Peter for his support with these activities.* Return of Face to Face teaching – very proud of students, parents & teachers. Everyone working together and it is lovely to be back.
* School continues to be guided by Covid rules & is closely following restrictions.
* Graduation Mass for Year 6. Vaccinated parents can attend but others can participate via zoom.
* Playground equipment will be installed during Christmas holidays. The equipment refresh will cater to all ages.
 | No action required |
| **7. Sacramental Program**  |  |
| **Delivered by** **Nicola Connors:*** First Holy Communion Program has commenced and run over 5 weeks.
* Celebrations will be part of the normal as happened last year.
 | No action required |
| **8. Christmas Masses** |  |
| * Christmas celebrations will be the same as last year with 2 masses outside –vigil at 6pm and morning at 9am.
* It would be good to have a Marquee in case of rain.
* Will need a lot of volunteers for check-ins (wait to see covid requirements)
* Ask Gus to run the PA for both masses.
* Ask John Jacobs if he can play at 9am mass.
 |  Fr Peter NicolaNicola |
| **9. Parish sub-committee updates**  |  |
| **Social Committee** * Advice from the Archdiocese is no social events at this stage.

**Social Justice*** Last meeting of year is 1 December.
* JRS contributions will be starting up again with a focus on different item/s per month.
* Delivery of goods occur on Tuesday and Thursday & could use assistance. Ray has offered support.
* Debra indicated the school would like to support. Could ask parents for assistance.
* St Vinnies Christmas appeal for voucher/hampers will happen on 4/5 December.

**Liturgy – Nil****Communications – Nil****Social Media** * Jennifer has contacted the websites hosts and is awaiting their advice.
 | David   Jennifer |
| **8. New Items**  |  |
| * Marcia has resigned. She has taken up a full-time role.
* We have engaged a temp, Bernard, filling in while recruitment is finalised.
* An agency has screened candidates and Fr Peter and Debra have interviewed and will make a decision. Fr Peter will talk to the agency for next step.
* The selected candidate will start in the new year.
* Marcia prepared a handover documentation.
* The use of QR codes at masses seems to be working well.
* We need to get more volunteers to assist.
* Diocese have found that a lot of people have not come back to masses for several reasons:
	+ Confusion
	+ Different online options
	+ Many anxious.
* Covid safe nativity for children is planned for Christmas.
* For Christmas masses we will use the school sound system as the parish system is dodgy.
* When investigated previously a replacement was too expensive but we should re-investigate. The school could use it as well. Nicola has a friend who may be able to assist or check with James (the IT guy).
* Welcome to Ray Choi to has joined the Parrish Council.
* Next meeting in Early Feb – spill roles and refill
 | Fr Peter / DebraNicolaNicola / Fr Peter |

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| **Next meeting**: TBA – early 2022 |  |