

**Parish of St Columba and the Holy Souls, Leichhardt North**

**Pastoral Council**

**MINUTES of meeting on 5 July 2016 7:30 pm**

**Venue: Parish Meeting Room**

**Meeting opened: 7:30 pm**

No	Item	Action to Do	By/When
1.	Opening Prayer – Read by Dorcey Rutter		
2.	<p>Present: Fr Peter Smith, Margaret Perry (chair), Dorcey Rutter (secretary), Therese Briggs, Mark Breen, Adrian Overs, Carmel Reid</p> <p>Apologies: Amanda Sapienza, Frances Stewart, Susan Draysey, Renata Pop, Dan O'Brien</p>		
3.	<p>Minutes from previous meeting:</p> <ul style="list-style-type: none"> <li>○ Motion to accept: Adrian Overs</li> <li>○ Motion seconded: Carmel Reid</li> <li>○ Motion carried</li> </ul> <p>Business arising:</p> <ul style="list-style-type: none"> <li>• <b>Mercy pilgrimage – St Mary's liturgy date</b>            Peter has confirmed the date for the liturgy – this will take place on Sunday 23 October at 13:30. We will have a tour beforehand from Father Neil Brown, which will commence at 12 noon.</li> <li>• <b>Formation sessions</b> – A new date has been proposed due to Father Paul's busy schedule. The new date is the 20<sup>th</sup> August from 12-4pm. However, we need to see if this suits everyone on the Pastoral Council           <ul style="list-style-type: none"> <li>○ Ask Paul if he would kindly review our new guidelines.</li> </ul> </li> </ul>	<p>Email PC with the new revised date, 20 August from 12-4pm</p>	<p>Dorcey Rutter</p>

	<ul style="list-style-type: none"> <li>• <b>Statue and garden for the church – Peter Smith</b> <ul style="list-style-type: none"> <li>○ The statue is currently being carved in bronze</li> <li>○ Community garden will start in spring. Could we look at cost effective ways - do we know a gardener that could potentially come in and help for free, to assist Peter?</li> <li>○ A bulletin message will be written inviting parishioners to be involved</li> </ul> </li> <li>• <b>Church sign</b> <ul style="list-style-type: none"> <li>○ Do we need a sign expert? Thinking about a sign that is effective and safe</li> </ul> </li> <li>• <b>Parish Website</b> <ul style="list-style-type: none"> <li>○ Website maintenance for easier access to various items</li> <li>○ Pictures to be uploaded from the Navarra lunch.</li> </ul> </li> </ul>	<p>Look into finding a gardener that will volunteer their services</p> <p>Look into ideas for the Church sign</p> <p>Creating easier access on the website i.e. locating various items</p>	<p>Dorcey Rutter</p> <p>Peter Smith</p> <p>Adrian Overs</p>
<p>4.</p>	<p><b>School report (including reconstruction) – (tabled by Frances Stewart)</b></p> <ul style="list-style-type: none"> <li>• REC Catherine Funston has been appointed as Assistant Principal at St Patrick's Mortlake.</li> <li>• The position of REC for St Columba's in 2017 will now be advertised with an internal REC appointment made among the staff to take us through to the end of the year.</li> <li>• Peter met with the review team to speak about Catherine's role as REC.</li> <li>• Bishop Terry Brady attended the blessing and the opening on June 17.</li> <li>• The Architects for St Columba's School won a NSW Architecture Award for the design of the school.</li> <li>• The Cycle Review will take place on the 4 and 12 of August – this happens every 5 years and it involves looking back on the schools learning journey and charting a way forward with a Strategic Plan.</li> <li>• A team of the 5 senior colleagues from SCS will be at the school over 2 days, speaking to parents, Peter and the Leadership Team on the improvements St Columba's have led over the previous 5 years and making recommendations for future consideration.</li> </ul> <p><i>*A big thank you to St Columba's Family Educator Susan Draysey, for her contribution to the faith development of parents and students. Sue was instrumental in developing the concept of the Soul Food dinner held on 18 June.</i></p>		

<p>5.</p>	<p><b>St Vincent de Paul report – (tabled by Mark Breen)</b></p> <ul style="list-style-type: none"> <li>• <b>During June 2016:</b> <ul style="list-style-type: none"> <li>○ Vinnie's members responded to nine calls for assistance</li> <li>○ 27 individuals were assisted during these calls, with \$630 worth of supermarket gift cards issued, as well as other material assistance.</li> </ul> </li> <li>• <b>Financial Standing:</b> <ul style="list-style-type: none"> <li>○ Figures available for May show a conference deficit of \$2,900.</li> </ul> </li> <li>• <b>Winter Appeal:</b> <ul style="list-style-type: none"> <li>○ The figure for the winter appeal came to a total of \$3,722. Vinnie's are pleased to announce that this was \$100 more than last year.</li> </ul> </li> <li>• <b>New Members:</b> <ul style="list-style-type: none"> <li>○ Following the awareness exercise that took place with the Winter Appeal, four have indicated their intention to become full time members.</li> </ul> </li> <li>• <b>Navarra Lunch:</b> <ul style="list-style-type: none"> <li>○ July 3 lunch went extremely well.</li> <li>○ 200 people were catered for at the parish hall.</li> <li>○ Around 20-25 of Le Montage staff worked for nothing</li> </ul> </li> <li>• <i>Written report on file with Secretary</i></li> </ul>		
<p>6.</p>	<p><b>Parish staff update –</b></p> <ul style="list-style-type: none"> <li>• New Pastoral associate for Peter</li> </ul>	<p>Update</p>	<p>Peter Smith</p>
<p>7.</p>	<p><b>Parish sub-committee updates – Sub-committee representatives</b></p> <ul style="list-style-type: none"> <li>• <b>Christmas in July:</b> <ul style="list-style-type: none"> <li>○ All systems go for Sunday 10 July. There are 20 people attending, which all in all is a fantastic turnout.</li> </ul> </li> </ul>		

	<ul style="list-style-type: none"> <li>• <b>Social Committee:</b> <ul style="list-style-type: none"> <li>○ Concerns that parishioners are not attending the tea and coffee get together, due to the comment “bring a plate”</li> </ul> </li> <li>• <b>Reaching out to Others:</b> <ul style="list-style-type: none"> <li>○ The recent Soul food event which took place on 18 June went extremely well.</li> <li>○ An overwhelming response with over 70 guests – parishioners, friends, school parents and representatives from other churches and congregations.</li> <li>○ The food was sensational and the conversation was lively.</li> <li>○ Ravi and Della were the real stars, who with their gentle guidance provide great opportunities’ for refugees and asylum seekers.</li> </ul> </li> </ul> <p><i>*Therese Briggs – “I would like to say a huge thank you, to the sub-committee, in particular - Susan Draysey and Belinda Morrisey. If good will, generosity and commitment to a cause are any measure, we had a very successful night”</i></p> <p><i>*Margaret moved a formal motion of thanks and congratulations to the ROTO committee for their efforts and the success of their Soul Food Dinner event. Motion accepted.</i></p>	Remove “bring a plate” from the bulletin	Margaret Perry
8.	<p><b>Other business</b></p> <ul style="list-style-type: none"> <li>• <b>Closure of piety stall:</b> <ul style="list-style-type: none"> <li>○ Decision about the distribution and use of space.</li> <li>○ All items will be given to REC at St Columba's School with the exception of the Vinnie's Christmas cards - they will be stored in the cupboard at the back of the church.</li> </ul> </li> </ul>	The use of the space will be an on-going item.	Therese Briggs

**Meeting closed: 8:40 pm**

**Next meeting: Tuesday 2 August 7:30 pm  
 St Columba's Parish Meeting Room**