

Parish of St Columba and the Holy Souls, Leichhardt North

Pastoral Council

MINUTES of meeting on 1 November 2016 7:30 pm

Venue: Parish Meeting Room

Meeting opened: 7:40 pm

No	Item	Action to Do	By/When
1.	Opening Prayer – Read by Dorcey Rutter		
2.	Present: Amanda Sapienza (chair), Dorcey Rutter (secretary), Fr Peter, Therese Briggs, Margaret Perry, Adrian Overs, Dan O'Brien, Mark Breen, John Collins, Renata Popvic-Tomac Apologies: Frances Stewart, Susan Draysey, Carmel Reid		
3.	Minutes from previous meeting: <ul style="list-style-type: none"> ○ Motion to accept: Margaret Perry ○ Motion seconded: Therese Briggs ○ Motion carried Business arising: <ul style="list-style-type: none"> • Report on Mercy pilgrimage <ul style="list-style-type: none"> ○ Pilgrimage went very well ○ Around 40 people attended the Cathedral ○ Tour was extremely interesting and a number of people learned new things, even though they had attended before ○ Walkers enjoyed their walk and getting to know other pilgrims ○ For future events: interest only piqued after speaking at Mass, bulletin messages do not seem to penetrate • Sausage sizzle with David's Place <ul style="list-style-type: none"> ○ Mark Breen to organise getting BBQ and gas from School ○ Renata Popovic-Tomac to purchase 	Purchase sausages	Renata

	<p>sausages (Croatian and regular), long bread rolls and sauce (tomato and BBQ)</p> <ul style="list-style-type: none"> ○ John Collins, Mark Breen and John Tomac to operate BBQ on the day <ul style="list-style-type: none"> • Statue and garden for the church – Peter Smith <ul style="list-style-type: none"> ○ The statue is completed and currently at The Foundry. Father Peter is currently sourcing a rock for the statue. Once the statue is in place, Father Peter and Renata are going to design the garden/play area for the children • Church sign <ul style="list-style-type: none"> ○ We are still looking into which sign would be best for St Columba's. Therese and Adrian are going to research various types of signs so that the correct one will be suitable for our needs • Parish Website <ul style="list-style-type: none"> ○ Adrian has uploaded photos of the Pastoral Council ○ Pets mass and Pilgrimage photos to be uploaded 	<p>Researching options for signage</p>	<p>Adrian & Therese</p>
<p>4.</p>	<p>School report (including reconstruction) – (tabled by Frances Stewart)</p> <p><i>Term 4 has started in the usual busy way:</i></p> <ul style="list-style-type: none"> • Lara Goble (Yr.1) has started maternity leave and Rachel Loughry is now teaching the Yr.1 students. • Alicia McMahon (Assistant Principal) is having her Contract Renewal on Wednesday 9 November. Staff, students and parents have completed a survey and the full day process includes interviews with Frances Stewart (Principal), teachers, parents and Peter. If successful Alicia will receive a 4-year contract. • Frances Stewart is presently seeking a teacher for kindergarten and is hopeful of appointing a suitable candidate in the next week after interviews are complete. • Last Thursday's kindergarten Orientation was very successful. New kindies spent the morning in the kinder room with the teacher Kylie Madden while parents were taken through a presentation about St Columba's and what to expect in those first days of school. St Columba's have 33 students starting next year, 22 of whom are new families. All were excited and impressed by the school. • St Columba's will be losing a number of students at the end of the year. Yr. 4 class is the hardest hit with boys leaving for Christian Brothers 		

	<p>Lewisham and Waverly College and 2 girls going to Santa Sabina. This leaves just 14 students in the grade. There will continue to be separate year 5 and year 6 classes next year'</p> <ul style="list-style-type: none"> • Staff have their Spirituality Day on Friday 18 November. They will travel into St Canice's Church and the Wayside Chapel for the day, participating in a hands on experience. • Frances Stewart will welcome Sarah Gleeson, Religious Education Coordinator for 2017 to St Columba's in the coming weeks. Sarah will have an opportunity to meet staff, the Leadership Team and get to know her class for next year. Father Peter is delighted with the appointment of Sarah • Teachers are currently participating in two additional Twilight staff meetings which will replace the final day of the term. Students finish for the year on Friday 16 December and staff finish on Monday 19 December. • Our Graduation Mass is Friday 9 December (9am) and our Christmas Carol Night is Monday 12 December (5:30pm). <p>• <i>Written report on file with Secretary</i></p>		
<p>5.</p>	<p>St Vincent de Paul report – (tabled by Mark Breen)</p> <ul style="list-style-type: none"> • During October 2016: <ul style="list-style-type: none"> ○ Vinnie's members responded to nine calls for assistance ○ There were 20 individuals assisted during these calls, 8 food hampers were delivered and \$330 worth of supermarket food cards ○ Total approximate cost for goods provided during the month is \$750. • Financial Standing: <ul style="list-style-type: none"> ○ As at the end of September figures show the conference in deficit to the tune of \$1,056. Against this, we hold supermarket cards to the value of around \$2,000. • Christmas Hampers: <ul style="list-style-type: none"> ○ We should have around 40 or so Christmas Hampers to fill. We hope to make these available to parishioners within a couple of weeks for return and delivery to recipients in mid-December. ○ Dates for the Christmas hampers have been confirmed. <ul style="list-style-type: none"> ➤ 4 Dec – distribution of hamper 		

	<ul style="list-style-type: none"> lists ➤ 11 Dec – Christmas appeal ➤ 18 Dec – distribution from hall <ul style="list-style-type: none"> • <i>Written report on file with Secretary</i> 		
6.	<p>Parish staff update –</p> <ul style="list-style-type: none"> • Pastoral Associate applications closed on 25 October • We had 4 applicants • Fr Peter and Therese Brigs will interview one of the applicants on Tuesday 8 November, 9:30am. 		
7.	<p>Formation Session outcomes –</p> <ul style="list-style-type: none"> • Explicit opportunities for spiritual formation <ul style="list-style-type: none"> ○ Discussion around past events and things already happening in this space courtesy of Sue Draysey's initiatives as Family Educator ○ A session will be held on a Saturday afternoon early in the new year (hopefully with new PC member and Pastoral Associate) to recap our findings from the Formation Session 		
8.	<p>Parish sub-committee updates – Sub-committee representatives</p> <p>Liturgy Committee</p> <ul style="list-style-type: none"> • Pet's Mass went well, though was not as well attended as previous occasions' • Due to staffing changes at the Marion, residents did not attend the mass on 21 October. However, the school children still had a lovely liturgy • Next meeting is Tuesday 15 November, to discuss Christmas liturgies. <p>Social Committee</p> <ul style="list-style-type: none"> • Christmas gathering – 10 December, 6.00pm, St Columba's parish hall <ul style="list-style-type: none"> ○ Bulletin article prepared and requested for insertion weekend of 5/6 November ○ Margaret is requesting a quote for catering from Southern Cross and, if not available, the function will again be self-catered. • 2017 After Mass cuppas – draft timetable submitted <ul style="list-style-type: none"> ○ Please check dates and as part of 2017 PC planning consider how the timetable fits with other events, e.g. liturgical dates. Timetable to be confirmed at December PC meeting ○ Peter has submitted preferred confirmation dated to the Archdiocese 		<p>Margaret Perry</p> <p>Margaret Perry</p>

	<p>and is awaiting advice of the date</p> <p>Reaching Out to Others Committee</p> <ul style="list-style-type: none"> • PoK Training Program sorted - trainees able to book themselves on courses at Canterbury Hurlstone Park RSL School of Hospitality for funded courses that they wish to attend. School parents available to help with transport, registration for course and settling in. <p>Bishops' Social Justice Statement activity</p> <ul style="list-style-type: none"> • Family Educators accompanying elderly parishioners to morning tea with Year 11/12 students at Southern Cross Catholic Vocational College on Wednesday 16 November. Gail, Colleen and Patricia attending so far from St C's, flyer at back of church inviting further participation. (limited numbers) <p>Canva Communities Christmas hampers and Cakes</p> <ul style="list-style-type: none"> • For sale through school, display set up with some items, full catalogue and order forms. Orders placed by school on Friday 25 November, gifts delivered in week beginning 12 December. All welcome to visit school to place orders etc. <p>Knotted Frame Jubilee of Mercy introduced at school this week</p> <ul style="list-style-type: none"> • Frame made by Year 4 boys and volunteers from Men's Shed in Haberfield will be focus of SPaRs in classroom and with parents, and at masses on weekend of 5/6 November for our community reflect on troubles and problems preventing them from acting in loving ways as Jesus asks. Tying of knots representing the troubles we present to Our Lady, the Undoer of Knots is a visual reminder of our parish community's response in this Year of Mercy. (Sue visiting weekend masses to explain and invite parishioners to participate.) <p><i>Committee will meet on Thursday 3 November</i></p>		
<p>9.</p>	<p>Other business</p> <ul style="list-style-type: none"> • RCIA update <ul style="list-style-type: none"> ○ Peter is following up with the Deanery about whether other parishes are interested in joining us so that the rite is run jointly for several parishes. • Pastoral Council 2017 <ul style="list-style-type: none"> ○ Therese, Margaret and Dorcey will be stepping down 		

	<ul style="list-style-type: none">○ We will require at least 1 new parishioner member○ It would be great for a 5pm parishioner to join the Council a that mass is currently not represented in its own right○ Council will require a new Secretary – this is to be finalised at the December meeting.		
--	---	--	--

Meeting closed: 9:30 pm

**Next meeting: Tuesday 6 December 7:30 pm
St Columba's Parish Meeting Room**