



Parish of St Columba and the Holy Souls, Leichhardt North

Pastoral Council

MINUTES of meeting on 6 October 2015 7:30 pm

Venue: St Columba's Parish Demountable

Meeting opened: 7:3 pm

No	Item	Action to Do	By
1.	Opening Prayer – Prayer for the Synod on the Families: read by Amanda Sapienza		
2.	Present: Therese Briggs (chair), Margaret Perry Dan O'Brien, Amanda Sapienza, Sue Draysey, Mark Breen Apologies: Peter Smith, Frances Stewart, Adrian Overs, David Cooper		
3.	Minutes from previous meeting: <ul style="list-style-type: none"> • Motion to accept: Margaret Perry • Motion seconded: Therese Briggs • Motion carried Business arising: <ul style="list-style-type: none"> • Parish bulletin <ul style="list-style-type: none"> ○ SVDP Winter Warmers – Therese Briggs <ul style="list-style-type: none"> ▪ Message went in the bulletin • 'Cold calls' at Presbytery School – Therese Briggs <ul style="list-style-type: none"> ○ Vinnies can't give Peter vouchers because Vinnies vouchers must all be accounted for by that organisation. ○ We could ask the Parish to buy some food vouchers and put together some hampers for Peter to have there for when people call on him. ○ Both Peter and Caroline have said that most people calling want cash. ○ Perhaps transport cards could be 	Speak to Peter about best way forward	Therese Briggs

	provided.		
4.	<p>St Vincent de Paul report – Mark Breen</p> <ul style="list-style-type: none"> • 9 calls for assistance (including 4 in one day) • As weather warms up they seem to get more calls • 18 individuals were assisted during these calls: <ul style="list-style-type: none"> ○ 8 food hampers ○ \$530 in supermarket food cards ○ Total for month: \$1400 • Conference is in cash deficit of \$275, but holds over \$2500 in cash equivalent cards to be issued to clients. • Christmas hampers: <ul style="list-style-type: none"> ○ Will be organised for 50 or so needy families; ○ Delivery date will be 13 December ○ Considerable amount of space will be required in parish demountable from around 7 December. ○ Hopefully school can minimise or avoid use of parish demountable for that week. 		
5.	<p>Future location of Mary MacKillop window – Mark Breen</p> <ul style="list-style-type: none"> • Brief discussion about speculation as to where the Mary MacKillop stained-glass window will be installed. <ul style="list-style-type: none"> ○ There is consternation among some parishioners, including those said to have made significant financial contributions to the window, that the window may be placed at the back of the hall where it is unlikely to be seen by parishioners. • Agreed that discussion should be deferred until Peter and Frances, who probably know where the window is planned to be installed, return. 	<p>Check with Alicia McMahon (acting Principal) whether the window is due to be installed before the next meeting and let Council know if installation is imminent</p> <p>Put on agenda for next meeting</p>	<p>Sue Draysey</p> <p>Amanda Sapienza</p>
6.	<p>Failure of builders to supply accessible entry and water supply to church – Mark Breen</p> <ul style="list-style-type: none"> • Mark has discussed the denial of ramp access and absence of water over weekend of 27-28 September with the builder. • The builder appeared not inclined to give a guarantee of access for the remainder of the building project. • Discussion about administration of parish while Peter and Caroline are on leave 	<p>Liaise with Alicia McMahon to ensure the builder can guarantee ramp access and water supply to the church from Friday evening until Sunday afternoon throughout the whole project</p> <p>Find out from Caroline what happens to the parish and liaising with builder when extra access needed (eg for a funeral), bulletins etc while both Caroline and Peter are away.</p>	<p>Sue Draysey</p> <p>Therese Briggs</p>

7.	<p>Pastoral Council continuity – Therese Briggs</p> <ul style="list-style-type: none"> • Therese is looking to step down from the Council in the new year. • David has also informed the council of his likely departure from the Council at the end of the year. • The Council's Guidelines suggest that terms should be 2 years, plus an option to renew for another 2 years. • Guidelines also refer to calling for nominations from parish <ul style="list-style-type: none"> ○ Council agreed that this should be done • It was noted that numbers of committee members need to be built up to ensure resilience and continuity. • General discussion about making the parishioners more aware of what the Council is discussing and what we do, which might be more easy to explain now that there are sub-committees with specific functions. 	<p>Put a notice in the bulletin in advance of the next meeting, inviting them to attend and letting them know that vacancies will be arising.</p> <p>Circulate the Guidelines</p>	<p>Therese Briggs</p> <p>Therese Briggs</p>
8.	<p>Parish sub-committee updates</p> <ul style="list-style-type: none"> • Reaching out to others – <ul style="list-style-type: none"> ○ Table talk (Sue Draysey) <ul style="list-style-type: none"> ▪ event is 25 October ▪ Sue has prepared pamphlets, sign-up sheets and poster which she will hang at the back of the church ○ Food bank (Therese Briggs) <ul style="list-style-type: none"> ▪ There will be a notice in this week's bulletin about the food bank – Louise McCarthy has cooked meals and stored them in her freezer. ▪ Let Therese know if we're aware of anyone who is ill, bereaved etc or otherwise needs meals. ▪ When hall renovation complete, may have a freezer for parish to store food – a parish initiative, not Vinnies ○ Food social event/fundraiser: <ul style="list-style-type: none"> ▪ A coffee shop in Newtown, Parliament on King, trains refugees and asylum seekers in hospitality, barista, catering, maybe link with them for a food social event? ▪ At Table Talk, will talk about options available for fundraising • Social – Margaret Perry <ul style="list-style-type: none"> ○ Met on 23rd September, 3 people attended (plus Margaret), all from craft 	<p>Distribute Table Talk pamphlets on the pews this weekend at Mass</p>	<p>5:00 Mark 8:00 Margaret 10:00 Amanda</p>

	<ul style="list-style-type: none"> group. ○ Craft group will resume once the hall renovation is complete ○ Morning teas will also be reintroduced when the hall is complete: <ul style="list-style-type: none"> ▪ Either monthly or bi-monthly, the same weekend for each Mass ○ Tennis is happening each Sunday ○ Q&As with Peter: these are being discussed, the Table Talk might be a good first step ○ Considering a major social function to mark when the hall and new school are open. ○ Discussion about engagement of youth: <ul style="list-style-type: none"> ▪ A reunion Mass in 2016, eg "Class of 2015" Mass, in the same way we now have class family masses. But on Saturday evening and followed by pizza etc in the hall ○ Discussion around what, if anything, we do for new parishioners <ul style="list-style-type: none"> ▪ In response to query as to how we identify them, Sue advised of 'welcome' blurb in her parish. ▪ Council agreed it would be good to expand the welcome to include mention of new parishioners, inviting them to introduce themselves ○ Bus trips: <ul style="list-style-type: none"> ▪ Discussion of the new Leichhardt Community bus ▪ Margaret is checking the route to put up in the church ○ Christmas social function: 19 December? ● Liturgy – Amanda Sapienza <ul style="list-style-type: none"> ○ Scripture references for following week now appear near rosters in bulletin ○ A few new volunteers for ministries <ul style="list-style-type: none"> ▪ Mark Breen has mentioned training them to Peter ○ Several queries re becoming an altar server from year 3 students <ul style="list-style-type: none"> ▪ Need for a roster, particularly at 10am ▪ Unsure who will train them and how ○ Sue Draysey is thinking of having an Advent SPaR for parishioners and school parents ○ It was recognised that the Liturgy Committee needs to get to know where 	<p>Raise the idea at the Liturgy Committee meeting</p> <p>Put date and format of Christmas function/s on agenda for November meeting</p> <p>Confirm a time and date for new minister training with Peter</p> <p>Put notice for new altar servers in school bulletin</p> <p>Put sign-up sheet at the back of the church</p>	<p>Amanda Sapienza</p> <p>Amanda Sapienza</p> <p>Mark Breen</p> <p>Sue Draysey</p> <p>Amanda Sapienza</p>
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	<p>things are, setting up, how to organise the liturgy for when priest is late/sick, so that the responsibilities do not always fall on the same people.</p> <ul style="list-style-type: none"> ○ General discussion around need for Pastoral Associate, particularly with the responsibilities of training ministers, altar servers and organising the sacramental program. ○ Liturgy Committee will meet on 22 October <ul style="list-style-type: none"> ● Communication – <ul style="list-style-type: none"> ○ Suggestion for information about the parish to go on a big sheet at the back of the church, to assist new parishioners in particular: <ul style="list-style-type: none"> ▪ what's on ▪ what can be joined and how 		
<p>9.</p>	<p>Other business</p> <ul style="list-style-type: none"> ● Church sound system – Amanda Sapienza <ul style="list-style-type: none"> ○ Very distracting crackling and volume changes, very noticeable when CD/i-pod is used for Mass ○ Gordon Burke (works in systems) has offered to diagnose prior to getting the installer out to have a look 	<p>Meet with Gordon in the church to see if he can diagnose the issue, then call the installer and ask for a quote, then get back to the Council</p>	<p>Amanda Sapienza</p>

Meeting closed: 9:45 pm
Next meeting: Tuesday 3 November 2015, 7:30 pm
Venue: Parish Demountable