

**Parish of St Columba and the Holy Souls,
Leichhardt North**

Pastoral Council

**MINUTES of meeting on 7 June 2016
7:30 pm**

Venue: Parish Meeting Room

Meeting opened: 7:35 pm

No	Item	Action to Do	By/When
1	Opening Prayer – Read by Peter Smith		
2	Present: Amanda Sapienza (chair) Therese Briggs (secretary), Margaret Perry, Adrian Overs, Dan O'Brien, Renata Popovic-Tomac, Frances Stewart, Carmel Reid, Chris Kervin (Finance Committee) Apologies: Mark Breen, Dorsey Rutter, Susan Draysey, Nerrida de Beck		

<p>3</p>	<p>Minutes from previous meeting:</p> <ul style="list-style-type: none"> • Motion to accept: Adrian Overs • Motion seconded: Margaret Perry • Motion carried: <p>Business arising:</p> <ul style="list-style-type: none"> • New executive confirmed. Amanda Sapienza Chair and Dorcey Rutter Secretary • Mercy pilgrimage – St Mary's liturgy date Peter has made contact with St Mary's but still waiting on a confirmed date. Committee agreed that October preferred. Peter will continue to chase this up • Amendments for the new guidelines for the Pastoral Council Changes discussed and agreed. Final document to be held with Secretary and distributed with minutes. • Formation sessions/retreat - Peter Smith committee agreed on 21 August but need to check with Mark and Sue. Peter to check with Fr John Sullivan facilitator and also with seminary Homebush and Sancta Sophia Syd Uni. • Parish Website all changes made. Committee agreed to move Papal encyclicals to publication pages. Ensure notifications of each Pastoral Council (PC) meeting 	<p>Secretary to arrange new photos for the website</p> <p>Parish Priest to speak co-ordinator at with St Mary's</p> <p>Secretary to check availability with Sue and Mark</p> <p>Check with facilitator and venues</p> <p>Bulletin and website to be updated advising parish of upcoming PC meetings and inviting agenda items in advance of each meeting.</p>	<p>Mark Breen to be contacted to see if he can assist again. Adrian to load new and rearrange current photos</p> <p>Peter Smith next meeting 5 July 2016</p> <p>Therese Briggs cob 11 June 2016</p> <p>Peter Smith next meeting 5 July 2016</p> <p>Adrian Overs ongoing</p>
----------	---	---	---

4	<p>School Report (tabled by Frances Stewart) Minuted by exception</p> <ul style="list-style-type: none"> The Pastoral Council noted that Catherine Funston will be leaving St Columba's school at the end of term 3. The Council wanted to pass on their congratulations and their thanks for her constant and ongoing commitment and enthusiasm to the parish sacramental program and to school and parish liturgies. She will be missed. Full written report with the Secretary 		
5	<p>St Vincent de Paul report – (tabled prior to meeting) Minuted by exception</p> <ul style="list-style-type: none"> Winter Appeal and recruitment drive is to be held on weekend of 18-19 June. Like last year Frances would like Mini Vinnies to participate in the Winter Appeal with winter packs Full written report on file with Secretary 	Secretary contact Juliana Bates Chair of SVDP Nth Leichhardt	Therese Briggs by cob 11 June 2016
6	<p>Report form the Finance Committee (tabled at the meeting) Minuted by exception</p> <ul style="list-style-type: none"> Discussion around the Parish collections. Council agreed that analysis of the collections at the EOFY should be done. Also agreed that Finance Committee will provide information to the Parish community about the collections with the aim of rethinking contributions. Full written report on file with the secretary 	Undertake analysis of the parish collections at the EOFY. Provide information to the Parish community about the collections.	Finance Committee member sometime after 1 July
7	<p>Parish Staff Update</p> <ul style="list-style-type: none"> New Parish Secretary will commence 28 June working 3 days per week 9.30 to 3pm The recruitment for the Pastoral Associate is underway. 		

