



Parish of St Columba and the Holy Souls, Leichhardt North

Pastoral Council

MINUTES of meeting on 5 April 2016 7:30 pm

Venue: St Columba's Parish Hall

Meeting opened: 7:40 pm

No	Item	Action to Do	By/When
1.	Opening Prayer – Read by Margaret Perry		
2.	Present: Therese Briggs (chair), Margaret Perry, Peter Smith, Amanda Sapienza, Mark Breen, Carmel Reid Apologies: Adrian Overs, Dan O'Brien, Sue Draysey, Frances Stewart, Renata Popovic-Tomac, Dorcey Rutter, Nerrida de Beck		
3.	Minutes from previous meeting: <ul style="list-style-type: none"> • Motion to accept: Margaret Perry • Motion seconded: Therese Briggs • Motion carried Business arising: <ul style="list-style-type: none"> • Church sound system – Peter Smith <ul style="list-style-type: none"> ○ Catherine Funston was told by the system technician that the system was part analogue/part digital and that this might have been causing the inconsistent output. ○ Mark Breen informed Council that all the system and wiring in the choir area was likely new as it was only following the renovation that music was done from that area. • 2016 Sacrament dates – Peter Smith <ul style="list-style-type: none"> ○ Confirmation: Sunday 29 May, 10am 	Speak to Catherine Funston to clarify problem then follow up with Clear Communications	Peter Smith – Ongoing

	<p>Mass</p> <ul style="list-style-type: none"> ○ First Reconciliation: Wednesday 22 June, 7pm ○ First Eucharist: Saturday 27 August, 5pm; Sunday 28 August, 10am <ul style="list-style-type: none"> ● Statue and garden for outside church – Peter Smith <ul style="list-style-type: none"> ○ Peter received limited feedback from parishioners regarding the statue and the garden, but all feedback received was positive. ○ Re statue: Artist is working on a 3D design ○ Re garden: Peter will meet with an officer of Leichhardt Council and also with a representative from Catholic Earthcare to discuss the various models for community gardens and which is likely to suit our garden best. ○ Following those meetings and a decision on the model, a bulletin message will be written inviting parishioners to be involved. ○ Peter is presently thinking of using raised garden beds, which are better for accessibility. ● Mercy pilgrimage – St Mary’s liturgy date – Peter Smith <ul style="list-style-type: none"> ○ Peter is yet to arrange 		
4.	<p>School report (including reconstruction) – (prepared by Frances Stewart, tabled by Therese Briggs)</p> <ul style="list-style-type: none"> ● Final building work is now underway: <ul style="list-style-type: none"> ○ Demountable buildings have been cleared. ○ Work has begun on outdoor learning areas, which will be finished in the holidays. ○ Field is being re-established with turf and an asphalt section for courts, but there is no firm date for completion of these works. ● Students in years 1 and 4 will participate in the BYODD (bring your own designated device) program from Term 2. ● Open Day was successful. <ul style="list-style-type: none"> ○ So far 17 enrolment forms from new families and 7 from sibling families have been received. 	Organise a pre-23 September date for a liturgy at St Mary’s Cathedral to follow pilgrimage	Peter Smith before going on leave

	<ul style="list-style-type: none"> ○ Interviews will begin when Fr Peter returns from leave in May. ● Official School opening: Friday 17 June by Bishop Terry Brady. <ul style="list-style-type: none"> ○ Invitations will be sent to various people, including the Sisters of St Joseph and Fr Danny. ● Blue Mufti was held today to support the ASPECT classes, as April is Autism Awareness month. ● The school will break for school holidays on Friday 8 April and return for term 2 on Tuesday 26 April ● Written report on file with Secretary. 		
5.	<p>St Vincent de Paul report – (tabled by Mark Breen)</p> <ul style="list-style-type: none"> ● In March 2016: <ul style="list-style-type: none"> ○ 15 calls for assistance ○ 38 individuals assisted ○ Issued \$1260 worth of supermarket food cards ○ Total approximate cost of goods provided: \$2024 ● Figures available for February show deficit of \$1308.17, with holdings of supermarket gift cards just exceeding that figure. ● Written report on file with Secretary 		
6.	<p>Prayer and reflection – Therese Briggs</p> <ul style="list-style-type: none"> ● Prayer of St Francis 		
7.	<p>Pastoral Council transition – Therese Briggs</p> <ul style="list-style-type: none"> ● This item was largely held over until the next meeting, due to the apologies received from new members ● The Council welcomed Carmel Reid to the Council ● Therese Briggs will stay on the Council until June ● Formation session/retreat <ul style="list-style-type: none"> ○ The new Council may go somewhere, such as the Seminary, for a day (likely on a Saturday) for a planning and formation day ○ Peter will think about who would be a good facilitator 	<p>Circulate possible dates/venue for formation retreat</p>	<p>Peter Smith before going on leave</p>
8.	<p>Parish staff update – Peter Smith</p> <ul style="list-style-type: none"> ● There have been no appointments as yet. 		

	<ul style="list-style-type: none"> • The delay is in getting the internet and phone in the new offices connected to the Presbytery, and not all furniture has yet arrived. <ul style="list-style-type: none"> ○ The building works required to connect the offices to the Presbytery are the responsibility of Sydney Catholic Schools. ○ There is nothing the Council or parishioners can do to hasten the process. • Peter will be on holidays for 2 weeks after the school holidays. • Caroline Zadro has offered to do perform the duties of the Parish Secretary while Peter is away, for which the Council is grateful. 		
9.	Statue and garden for outside church – Peter Smith <ul style="list-style-type: none"> • See business arising 		
10.	Christmas in July – Amanda Sapienza <ul style="list-style-type: none"> • Several parishioners had, independently, told Amanda they would like to see the parish do a “Christmas in July” function, as it apparently used to occur. • The Council agreed it was a good idea and could support the parishioners by providing assistance re suitable dates and promotion, but that, due to limited resources of the Council, the organisation of the event would need to be done by the interested parishioners themselves and any volunteers they sought. 	Inform the interested parishioners of the Council's decision	Therese Briggs and Amanda Sapienza by May meeting
11.	Parish sub-committee updates – Sub-committee representatives <ul style="list-style-type: none"> • Liturgy – Amanda Sapienza: <ul style="list-style-type: none"> ○ Holy Week went very well, lots of positive feedback <ul style="list-style-type: none"> ▪ Catherine Funston did an excellent job organising a reflective and solemn Stations of the Cross service with the children. ▪ Peter Smith thanked the Liturgy Committee for all their work in organising the liturgies. 		

